



**OFFICE OF THE REGISTRAR**

**SHIFTING PERMIT**

\_\_\_\_\_ Date

**The Dean**

College of \_\_\_\_\_

**Sir/Madam:**

I am applying to shift the course \_\_\_\_\_

to \_\_\_\_\_ course starting this \_\_\_\_\_

Semester School Year \_\_\_\_\_ for the reasons stated below:

1. \_\_\_\_\_
2. \_\_\_\_\_

Very truly yours,

\_\_\_\_\_  
*Student's Signature over printed name*

**For the Mother College**

**For the Receiving College**

*Approved:*

Admitted in

\_\_\_\_\_  
*College Dean*

Course : \_\_\_\_\_

College : \_\_\_\_\_

*Approved:*

\_\_\_\_\_  
*College Dean*

**PACITA URBANA C. LUCERO**  
*Campus Registrar*

